



**WASHINGTON STATE**  
**Workforce Training and**  
**Education Coordinating Board**

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**MINUTES OF MEETING NO. 226**  
**March 13, 2019**

**Board Members Present:**

Perry England, Chair  
Beth Thew, Vice Chair, Representing Labor  
Creigh H. Agnew, Representing Business  
Amy Anderson, for Gary Chandler, Representing Business  
Caitlyn Jekel for Larry Brown, Representing Labor  
Lee Anne Caylor, Representing Business  
Mark Mattke, Representing Local Government  
Rebecca Wallace, for Chris Reykdal, Office of Superintendent of Public Instruction (OSPI)  
Nate Humphrey, for Jan Yoshiwara, State Board for Community and Technical Colleges (SBCTC)  
Suzi LeVine, Employment Security Department (ESD)  
Rick Anderson, for Brian Bonlender, Department of Commerce (Commerce)  
David Stillman for Cheryl Strange, Department of Social and Health Services (DSHS)

**Board Staff Present**

Eleni Papadakis, Executive Director

**Welcome and Introductions**

Mr. Perry England called the meeting to order at 9:05 a.m. at the Association of Washington Business in Olympia, WA.

**Chair's Report**

Vice Chair Nomination

**Motion 2019-226-01:** Ms. Creigh Agnew nominated Ms. Lee Anne Caylor to serve as the Board's vice chair. Ms. Caitlyn Jekel seconded the nomination. The Board voted unanimously to approve the nomination and appointed Ms. Caylor as their new vice chair.

2019 Board Retreat

Mr. Perry England updated the Board on the preparations for the upcoming board retreat. He discussed the format of the retreat which will be a working meeting session focused on the next iteration of the TAP plan, including how to best align Perkins V with *Talent and Prosperity for All* (TAP). He noted that he was working with staff to find a facilitator for the retreat and asked Board members

to pass along any recommendations they had. He also asked Board members to think about any specific items they would like to see on the agenda and to send those items to Erica.

The Board discussed the Teaming Survey and agreed that the survey provides valuable information and they would like to continue with the practice of taking it. The Board discussed the extremely short turnaround time for last year's survey and asked to have this year's survey be distributed to them several weeks before the retreat so they would have time to complete it.

**Motion 2019-226-02:** Ms. Creigh Agnew moved to approve the minutes as presented. Ms. Lee Anne Caylor seconded the motion, and it passed unanimously.

### **Executive Director's Report**

Ms. Eleni Papadakis provided the Board with a written Executive Director's Report prior to the meeting. In addition, she elaborated on the Board's leadership role in the national system as well as the Board's continued work with Washington's Employment Security Department (ESD) on economic cycle planning.

### **Overview of CTE System (and Perkins) in WA and the Board's role**

Ms. Stacy Wyman, Workforce Board, Ms. Becky Wallace, OSPI, and Mr. Nate Humphrey, SBCTC, provided the Board with a thorough summary of the Board's scope with respect to CTE in Washington along with an overview of secondary and postsecondary CTE accomplishments and opportunities ahead under Perkins V.

The Board discussed their role as the State CTE board. They also discussed dual equivalencies and aligning TAP and Perkins V.

### **Career Bridge Updated**

Ms. Marina Parr provided the Board with an update on the Career Bridge website. She reported the Board has received a \$50,000 grant from Credential Engine to leverage Career Bridge's substantial (6,500+) collection of postsecondary degrees, certificates and short-term credentials, and to help institutions load them into Credential Engine's national credential registry. The grant enables the Workforce Board to create a Help Desk and hire an outreach coordinator to provide one-on-one assistance to schools, and create training and support modules as a "ready-made" resource. They also provided a demonstration of Career Bridge functions, including a digital portfolio that is coming soon to Career Bridge.

The Board was impressed with how far the site had come since its initial introduction in 2009.

### **Controls Specialist Registered Apprenticeship Program**

Mr. Perry England provided the Board with a presentation on his controls specialist apprenticeship program.

He reported the immediate need for skilled controls specialists by local employers affords a unique opportunity to build a new talent development structure, where the technical skills can be learned

largely on the job. A group of employers committed to a public-private partnership with West Sound STEM Network and South Kitsap School District are working to establish the first of its kind controls specialist registered apprenticeship program for youth and adults. Together, they convened a wide range of employers with high schools and colleges in the region to create the nucleus of an apprenticeship program that is scalable across the State.

The Board discussed the opportunity and hurdles to successful implementation of the program and next steps.

### **Legislative Session Update**

Ms. Nova Gattman updated the Board on the 2019 Legislative Session. Highlights from the update include:

- An overview of workforce bills of interest.
- A discussion about the status of the Board's legislative agenda.
- A request from Representative Stonier for the Board to let her know if we have any feedback on her House Bill 1599.
- Information on skill center legislation provided by Ms. Rebecca Wallace.

Mr. Perry England handed the gavel to Ms. Lee Anne Caylor.

### ***Talent and Prosperity for All (TAP) Planning***

Mr. Eric Wolf provided the Board with an update on discussions with agency stakeholders on TAP goals for 2020, including the progress on implementation of TAP's 2016 goals. The Board was asked to charge staff to return to the next meeting with any other information needed for partners to make a commitment to the 2020 TAP goals.

Mr. Wolf highlighted the ongoing economic cycle planning effort with ESD and the five Rural Community Vitality Forums. The forums are being conducted in partnership with the US Department of Labor and Maher & Maher consulting in an effort to engage the community on issues related to workforce development in their communities.

The Board and staff discussed what they could do to prepare for the planning session at the upcoming retreat. They discussed reviewing the TAP 11-pager, goals, and priorities in each chapter, and make recommendations before the retreat.

Mr. Wolf asked the Board how staff should manage the Business Engagement piece, and if they had any thoughts on that process, to please share them with staff.

### **Meeting Evaluation and Wrap Up**

The Board took a moment to review the meeting.

The meeting adjourned at 2:36 p.m.

# Perkins V July 2019 – June 2020: Transition Year Distribution Plan

(projections are based on current Perkins IV allocation percentages with the exception of a new Leadership category \*)

Washington State Allocation

**\$21,694,542**

## 1. Basic Grant

85% of State Allocation:

**\$18,440,360.70**

Basic Grant includes

### 1.A. Local Programs

**\$16,596,324.63**

+

### 1.B. Reserve

10% of 85%:

**\$1,844,036.07**

## 2. Leadership

Up to 10% of State Allocation:

**\$2,169,454.20**

Leadership includes

### 2.A. State Institutions

1% of State Allocation:

**\$216,944.42**

+

### 2.B. Non-Traditional

Maximum \$60,000 to \$150,000:

**\$150,000.00**

+

### \*2.C. Recruitment of Non-Traditional to CTE

Minimum Threshold:

**\$2,169.45**

+

### 2.D. All Other Leadership

Leadership – (Institutions + Non-Trad + Recruitment):

**\$1,800,342.33**

## 3. Administration

5% of State Allocation:

**\$1,084,727.10**

**NEW:**

Perkins V – Law, Section 112(a)(2)(C):  
“an amount shall be made available for the recruitment of special populations to enroll in CTE programs, which **shall be not less than the lesser of—**  
(1)  $0.001 \times \$2,169,454.20$  ; or  
(2) 50,000”

**Carl Perkins Strengthening Career and Technical  
Education for the 21st Century Act (Perkins V)**

**2019 Federal Allocation to Washington**

**\$21,694,542**

Agency:	Workforce Training and Education Coordinating Board Prime Recipient and Fiscal Agent	Office of the Superintendent of Public Instruction Secondary	State Board for Community and Technical Colleges Post Secondary	Totals
<b>Basic Grant 85% of Award Total</b>		<b>\$18,440,361</b>		
(Funding for CTE projects at schools and colleges)				
Local Programs Secondary 44% / Post-Secondary 56%		\$ 7,302,383	\$ 9,293,942	\$ 16,596,325
Reserve 10% of 85% Secondary 44% / Post-Secondary 56%		\$ 811,376	\$ 1,032,660	\$ 1,844,036
(Funding available for rural areas, or areas with high percentages, or high numbers of CTE students)				
Basic Grant Subtotal by Agency		\$ 8,113,759	\$ 10,326,602	\$ 18,440,361
<b>State Leadership 10% of Award Total</b>		<b>\$2,169,454</b>		
(Assessment & Research, Technology & Improved Programs, Partnership & Articulation, Special Populations & Career Guidance, Professional & Curriculum Development & Technical Assistance)				
Institutionalized Services (Required) 1% of Award Total		\$ 108,472	\$ 108,472	\$ 216,943
Nontraditional Services (Required)		\$ 75,000	\$ 75,000	\$ 150,000
Recruitment of Non-Traditional students to CTE (Required)	\$ 2,169			\$ 2,169
All Other Leadership	\$ 145,364	\$ 926,788	\$ 728,190	\$ 1,800,342
State Leadership Subtotal by Agency	\$ 147,533	\$ 1,110,259	\$ 911,662	\$ 2,169,454
<b>Administration 5% of Award Total</b>		<b>\$1,084,727</b>		
(State Planning & Coordination, Fiscal & Audit, Reporting & Accountability, Monitoring & Evaluation, Technical Assistance)				
State Administration Total by Agency	\$ 484,352	\$ 264,165	\$ 336,210	\$ 1,084,727
Total Federal Allocation by Agency	\$ 631,885	\$ 9,488,183	\$ 11,574,474	\$ 21,694,542
State Match for Administrative Costs	\$ 484,352	\$ 264,165	\$ 336,210	\$ 1,084,727